



**BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES**

383 KENNETH HAHN HALL OF ADMINISTRATION / LOS ANGELES, CALIFORNIA 90012

MEMBERS OF THE BOARD

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YVONNE BRATHWAITE BURKE
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VIOLET VARONA-LUKENS, EXECUTIVE OFFICER
(213) 974-1411

REVISED

October 21, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**CONFLICT OF INTEREST AND DISCLOSURE CODES
(ALL DISTRICTS)
(3-VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the Conflict of Interest and Disclosure Codes for the Baldwin Park Unified School District, Beach Cities Health District, Department of Public Social Services, Hawthorne School District, Los Angeles Unified School District, and the Norwalk-La Mirada Unified School District to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Workforce Excellence.

The proposed amendments to these Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The code review staff recommends that your Board approve the newly adopted or amended Conflict of Interest and Disclosure Codes for the department/agencies listed below, pursuant to Government Code Section 87300.

Baldwin Park Unified School District

- Renumbers a disclosure category.
- Reformats the agency's disclosure categories.
- Deletes seven (7) positions due to organizational changes.
- Changes the titles of five (5) positions.
- Adds *Associate Superintendent; Asst. Superintendent, Adult & Community Education; Chief Education Officer; Senior Director, Human Resources and Professional Development; Coordinator of Integrated Language Arts; and Director of Extended Educational Programs* to the code.

Beach Cities Health District

- Deletes an obsolete disclosure category from the code.
- Renumbers a disclosure category.
- Creates a separate disclosure category for positions that fund and/or issue grants utilizing district monies.
- Deletes three (3) positions due to organizational changes.
- Changes the titles of three (3) positions.
- Adds *Director of Planning & Development; Chief Communications Officer; Members of the Community Health Committee; Health Promotion and Volunteer Services Manager; Sales and Marketing Coordinator; Director of Health and Fitness; General Manager-Center for Health & Healing; and General Manager-AdventurePlex* to the code.

Hawthorne School District

- Reformats portions of the code.
- Deletes an obsolete disclosure category from the code.
- Renumbers a disclosure category.
- Adds clarifying language in various disclosure categories.
- Expands the disclosure for *School Board Member*.
- Deletes one (1) position due to organizational changes.
- Adds *Assistant Superintendents* to the code.

Los Angeles Unified School District

- Entirely revises the code of this district by adding, deleting, and changing the titles of numerous positions in the code due to organizational changes in the intervening years since the last code revision.
- Creates a new disclosure category for positions involved in employee relations to disclose any financial interest connected to district employees, employees' spouses and employee associations.

Norwalk-La Mirada Unified School District

- Changes the title of one position.
- Renumbers a disclosure category.

Public Social Services, Department of

- Changes the titles of two (2) positions.

IMPACT ON CURRENT SERVICES

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,

Violet Varona-Lukens
Executive Officer

Attachments (6)

c: Chief Administrative Officer
County Counsel

Conflict of Interest Code
of the

BALDWIN PARK UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of the district.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Superintendent; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Education Members and its Superintendent, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The district shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

BALDWIN PARK UNIFIED SCHOOL DISTRICT

APPENDIX “A”

CATEGORY 1-A

Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property, or also are engaged in the acquisition or disposal of real property within the district.

CATEGORY 1-B

Investments, business positions in or income from sources which:

- Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or
- Manufacture or sell supplies, books, machinery or equipment of the type used by the district.

CATEGORY 2

Designated persons in this category must report investments or business positions in or income from sources which:

- Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
- Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

CATEGORY 3

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

BALDWIN PARK UNIFIED SCHOOL DISTRICT

APPENDIX “A” (Continued)

A consultant is an individual who, pursuant to a contract with the district, makes any of several specified governmental decisions or serves in a staff capacity with the district, performing the same or substantially the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. Consultants are individuals who decide whether too: (Code of Regulations, Title 2, Section 18700)

- a. Approve a rate, rule or regulation;
- b. Adopt or enforce a law;
- c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement;
- d. Authorize the district to enter into, modify or renew a contract that requires district approval;
- e. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party;
- f. Grant district approval to a plan, design, report, study or similar item; or
- g. Adopt or grant district approval of district policies, standards or guidelines.

Persons in this category shall disclose all business positions (including gifts and loans), income from and investments in businesses that manufacture, provide or sell services or supplies of the type associated with the job assignment of designated positions assigned to this disclosure category of a type utilized by the district.

BALDWIN PARK UNIFIED SCHOOL DISTRICT

APPENDIX "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Associate Superintendent	1-A&B
School Police Captain	2
Asst. Superintendent, Adult & Community Education	1-B
Asst. Superintendent, Student Achievement	1-B
Chief Educational Officer	2
Senior Director, Human Resources and Professional Development	2
Director of Fiscal Services	2
Senior Director of Student Achievement	2
Coordinator of Integrated Language Arts	2
Director of Nutrition Services	1-B
Director of Arts & Media	2
Director of Extended Educational Programs	2
Director of Operations	1-B
Director of Business, Risk Management and Benefits	2
Purchasing Supervisor	1-B
Director of Transportation	1-A&B

BALDWIN PARK UNIFIED SCHOOL DISTRICT

APPENDIX “B” (Continued)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director of Technology/Educational Information Services	1-B
Principals	2
High School Activities Director	2
Consultant	3

Public Officials Who Manage Public Investments:

It has been determined that the positions listed below manage public investments and will file a Statement of Economic Interests pursuant to Government Code Section 87200 et seq.

Board of Education Members

Superintendent of Schools

Conflict of Interest Code
of the

BEACH CITIES HEALTH DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

BEACH CITIES HEALTH DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

The Political Reform Act defines investment as follows:

"Investment" means any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership or other ownership interest, if the business entity or any parent, subsidiary or otherwise related business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under this title. No asset shall be deemed an investment unless its fair market value equals or exceeds one thousands dollars (\$1,000). The term "investment" does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, interest in a diversified mutual fund registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or a common trust fund which is created pursuant to Section 1564 of the Financial Code, or any bond other debt instrument issued by any government or government agency. Investments of an individual include pro rata share of investments of any business entity mutual fund or trust in which the individual or spouse owns directly, indirectly or beneficially, a 10 percent interest or greater.

According to the Political Reform Act, a business position is a position of director, officer, partner, trustee, employee, or any position of management in any organization or enterprise operated for profit, including but not limited to a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association.

BEACH CITIES HEALTH DISTRICT

EXHIBIT "A" (Continued)

CATEGORY 3

Persons in this category shall disclose all income and business positions.

The Political Reform Act defines income as follows:

"Income" means a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverage, loan forgiveness or payment of indebtedness received by the filer, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in the income of a spouse. Income also includes any outstanding loans. Income of an individual also includes a pro rata share of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10 percent interest or greater.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclose category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

BEACH CITIES HEALTH DISTRICT

EXHIBIT “A” (Continued)

CATEGORY 6

Persons in this category shall disclose all interests in the following areas:

- A. Business positions, investments in, and income (including gifts and loans) received from for-profit business and nonprofit entities that provide services of type utilized by BCHD or that are eligible to receive grants or other financial support from BCHD.
- B. Any trusteeship or directorship of entities that provide health services of a type utilized by BCHD or that are eligible to receive grant funds from BCHD.

BEACH CITIES HEALTH DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of the Board of Directors	1, 2, 3
Executive Director	1, 2, 3
Program Development Administrators	4
Director of Community Care Services	4
Director of Community Based Services	4
Property Administrator	1, 4
Consultant as defined by Section 18700 of Title 2 of the California Administrative Code	5
Director of Planning & Development	1, 2, 3
Chief Communications Officer	4
Members of the Community Health Committee	6
Health Promotion and Volunteer Services Manager	6
Sales and Marketing Coordinator	4
Director of Health and Fitness	4
General Manager-Center for Health & Healing	4
General Manager-AdventurePlex	4

Conflict of Interest Code
of the

HAWTHORNE SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

HAWTHORNE SCHOOL DISTRICT

APPENDIX “A”

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

The Political Reform Act defines investment as follows:

"Investment" means, pursuant to California Government Code Section 82034, any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership or other ownership interest, if the business entity or any parent, subsidiary or otherwise related business entity has an interest in real property in the jurisdiction, or does business or plans to do business in the jurisdiction, or has done business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under this title. No asset shall be deemed an investment unless its fair market value equals or exceeds two thousands dollars (\$2,000). The term "investment" does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, interest in a diversified mutual fund registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or a common trust fund which is created pursuant to Section 1564 of the Financial Code, or any bond other debt instrument issued by any government or government agency. Investments of an individual includes a pro rata share of investments of any business entity, mutual fund or trust in which the individual or immediate family owns directly, indirectly or beneficially, a 10 percent interest or greater. The term "parent, subsidiary or otherwise related business entity" shall be specifically defined by regulations of the commission.

The definition of investment is subject to any amendment of section 82034.

HAWTHORNE SCHOOL DISTRICT

APPENDIX "A" (Continued)

CATEGORY 3

Persons in this category shall disclose all income and business positions.

"Income" means, pursuant to California Government Code Section 82030: (a) except as provided in subdivision (b), a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverage, loan, forgiveness or payment of indebtedness received by the filer, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in the income of a spouse. Income also includes any outstanding loans. Income of an individual also includes a pro rata share of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10 percent interest or greater. "Income," other than a gift, does not include income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two years prior to the time any statement or other action is required under this title.

(b) "Income" also does not include: (1) Campaign contributions required to be reported under Chapter 4 (commencing with Section 84100). (2) Salary and reimbursement for expenses or per diem received from a state, local, or federal government agency and reimbursement for travel expenses and per diem received from a bona fide nonprofit entity exempt from taxation under Section 501(c)(3) of the Internal Revenue Code. (3) Any devise or inheritance. (4) Interest, dividends, or premiums on a time or demand deposit in a financial institution, shares in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt instrument issued by any government or government agency. (5) Dividends, interest, or any other return on a security which is registered with the Securities and Exchange Commission of the United States government or a commodity future registered with the Commodity Futures Trading Commission of the United States government, except proceeds from the sale of these securities and commodities futures. (6) Redemption of a mutual fund. (7) Alimony or child support payments. (8) Any loan or loans from a commercial lending institution which are made in the lender's regular course of business on terms available to members of the public without regard to official status if: (A) The loan is secured by the principal residence of filer; or (B) The balance owed does not exceed ten thousand dollars (\$10,000). (9) Any loan from or payments received on a loan made to an individual's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, uncle, aunt, or first cousin, or the spouse of any such person, provided that a loan or loan payment received from any such person

HAWTHORNE SCHOOL DISTRICT

APPENDIX “A” (Continued)

shall be considered income if he or she is acting as an agent or intermediary for any person not covered by this paragraph. (10) Any indebtedness created as part of a retail installment or credit card transaction if made in the lender's regular course of business on terms available to members of the public without regard to official status, so long as the balance owed to the creditor does not exceed ten thousand dollars (\$10,000). (11) Payments received under a defined benefit pension plan qualified under Internal Revenue Code Section 401(a). (12) Proceeds from the sale of securities registered with the Securities and Exchange Commission of the United States government or from the sale of commodities futures registered with the Commodity Futures Trading Commission of the United States government if the filer sells the securities or the commodities futures on a stock or commodities exchange and does not know or have reason to know the identity of the purchaser.

The definition of income is subject to any amendment of section 82030.

Business position means, pursuant to California Government Code § 87209, any business entity in which the filer is a director, officer, partner, trustee, employee, or holds any position of management, if the business entity or any parent, subsidiary, or otherwise related business entity has an interest in real property in the jurisdiction, or does business or plans to do business in the jurisdiction or has done business in the jurisdiction at any time during the two years prior to the date the statement is required to be filed.

The definition of business position is subject to any amendment of section 87209.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclose category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

HAWTHORNE SCHOOL DISTRICT

APPENDIX "A" (Continued)

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

HAWTHORNE SCHOOL DISTRICT

APPENDIX “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
School Board Member	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendents	1, 2, 3
Director of Business Services	4
Director of Food Services	4
Purchasing Director	4
Director of Reconstruction and Inspection	4
Director of Information Services	4
Consultant	5
Coordinator In Charge of Maintenance and Operations	4

Conflict of Interest Code
of the

LOS ANGELES UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Exhibits designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Ethics Office. The Ethics Office shall make and retain a copy of all statements filed by its Board Members and Superintendent and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The Ethics Office shall retain the originals of statements for all other Designated Positions named in the Los Angeles Unified School District's conflict of interest code. All retained statements, original or copies, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LOS ANGELES UNIFIED SCHOOL DISTRICT

EXHIBIT “A”

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

The Political Reform Act defines investment as following:

“Investment” means any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership or other ownership interest, if the business entity or any parent, subsidiary, or otherwise related business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under this title. No asset shall be deemed an investment unless its fair market value equals or exceeds one thousand dollars (\$1,000). The term “investment” does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, interest in a diversified mutual fund registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or a common trust fund which is created pursuant to Section 1564 of the Financial Code, or any other bond or other debt instrument issued by any government or government agency. Investments of an individual include pro rata share of investments of any business entity mutual fund or trust in which the individual or spouse owns directly, indirectly or beneficially, a 10 percent interest or greater.

According to the Political Reform Act, a business position is a position of director, officer, partner, trustee, employee, or any position of management in any organization or enterprise operated for profit, including but not limited to a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

The Political Reform Act defines income as follows:

LOS ANGELES UNIFIED SCHOOL DISTRICT

EXHIBIT “A” (Continued)

“Income” means a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverage, loan forgiveness or payment of indebtedness received by the filer, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, including any community property interest in the income of a spouse. Income also includes any outstanding loans. Income of an individual also includes a pro rata share of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10 percent interest or greater.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income from any Los Angeles Unified School District employee, any representative or association of such employee; and business positions or income from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

LOS ANGELES UNIFIED SCHOOL DISTRICT

EXHIBIT “B”

<u>POSITION TITLE</u>	<u>CATEGORIES</u>
Member, Board of Education	1,2,3
Superintendent of Schools	1,2,3
Deputy Superintendent	1,2,3
Local District Superintendent	1,2,3
Chief of Staff	1,2,3
Personnel Commissioners	4,5
Assistant Superintendent	1,2,3
Associate Superintendent	1,2,3
Executive Administrator, Educational Issues	4
General Counsel	1,2,3
Chief Advisor, Chandra Smith Consent Decree	4,5
Administrative Coordinator, Special Education Employment Ops.	4,5
Staff Counsel	4
Director, Partnerships and Adopt-A-School Program	4
Director, Student Medical Services	2,3
Administrator, Personnel Services & Research	4,5
Administrative Coordinator, Staff Relations	4,5
Director, Administrative Academy	4
Director, Language Acquisition	4
Director, High School Programs	4

LOS ANGELES UNIFIED SCHOOL DISTRICT

EXHIBIT “B” (Continued)

Director, Middle Schools Programs	4
Administrator, Student Auxiliary Services	4
Dir., Elementary Reading Standard-Based Promotion Program	4
Director, Arts Education	4
Director, Interscholastic Athletics	1,2,3
Administrator, Certificated Employment Operations	4,5
Administrator, Adult & Occupational Education Division	1,2,3
Director, Professional Development	4
Coordinator, Teacher Support	2,3
Director, Information Management	4
Director, School Management Services	1,4
Coordinator, Standard English Language Learners	4
Director, Integrated Health Partnerships	4
Director, Specially Funded Programs, Compliance & Technical Support	4
Principal	2,3
Director, Special Education Related Services	4
Director, School Services Local District	4
Administrative Coordinator, Certificated Personnel	4
Administrative Coordinator, Early Education	4
Coordinator, Physician Services	2,3
Director, Elementary Mathematics Program	4
Director, Secondary Mathematics Program	4
Director, Elementary School Information Systems	4

LOS ANGELES UNIFIED SCHOOL DISTRICT

EXHIBIT “B” (Continued)

Director, Instructional Support Services, Local District	4
Director, Pupil Services	4
Director, SB 1X	4
Procurement Officer	2,3
Purchasing Services Manager	2,3
Real Estate Project Director	1,2,3
Budget Director	4
Controller	2,3
Chief Financial Officer	1,2,3
Chief Administrative Officer	1,2,3
Director (Branch, Classified)	2,3
Deputy Director (Branch, Classified)	2,3
Financial Planning Manager	4
Manager, Computer Repair Services	4
Manager of Data Processing Operations	4
Chief Technology Officer	2,3
Computer Network Administrator	4
Information Systems Support Administrator	4
Financial Manager	4
Special Assistant to the Inspector General	4
Inspector General	2,3
Deputy Inspector General	2,3

LOS ANGELES UNIFIED SCHOOL DISTRICT

EXHIBIT “B” (Continued)

Assistant Inspector General, Investigations	4
Audit Manager	1,2,3
Assistant Inspector General, Audits	1,2,3
Director of Design and Inspection	1,2,3
Local District Project Manager, Existing Facilities	1,4
Senior Facilities Project Manager	1,4
Facilities Project Manager II	1,4
Facilities Project Manager I	1,4
State Building Program Coordinator	1,4
Chief, Public Works Contracts	1,2,3
Assistant Chief, Public Works Contracts	1,2,3
Facilities Project Director	1,4
Manager, Relocatable Housing Program	1,4
Director of Environmental Health and Safety	4
Area Facilities Services Director	4
Complex Project Manager	1,4
Deputy Chief Executive, School Building Planning	1,2,3
Chief Procurement Officer	2,3
Chief Facilities Executive	1,2,3
Chief Information Officer	2,3
Director of Communications and Media Relations	4
Director of Modernization, Existing Facilities	1,4

LOS ANGELES UNIFIED SCHOOL DISTRICT

EXHIBIT “B” (Continued)

District Business Manager	2,3
Director of Facilities Support Services	1,4
Deputy Director, Modernization--Existing Facilities	1,4
Director of Real Estate	1,4
Local District Facilities Director	1,4
Design Director	1,4
Director of Master Planning and Demographics	1,4
Director of Facilities Grants and Funding	1,4
Senior Technical Project Manager – Facilities	4
Special Assistant to Chief Facilities Executive	1,4
Architectural selection coordinator	1,4
Director of Legislative Affairs & Governmental Relations	2,3
Special Facilities Project Manager	1,4
Director of Project Management-New Construction	1,4
Deputy Director Of Project Management-New Construction	1,4
Facilities Information Systems Projects Administrator	4
Deputy Chief Executive-Facilities	1,2,3
Director of Operations - New Facilities	1,4
Director of Facilities Programs	1,4
Director of Facilities Projects	1,4
Ethics Officer	4
Business Manager	2,3
Deputy Business Manager	2,3

LOS ANGELES UNIFIED SCHOOL DISTRICT

EXHIBIT “B” (Continued)

Technology Manager, Business Services Division	4
Executive Officer of the Board of Education	4
Assistant Budget Director	4
Director of Management Services	4
Director of Equal Opportunity Programs	4
Contracts Supervisor	2,3
Director of Translations	4
Assistant Translation Director	4
Manager of Telecommunications	4
Director of Real Estate and Asset Management	1,4
Deputy Director., Real Estate and Asset Management	1,4
General Manager, KCLS	2,3
Realty Agent	1,2,3
Adult Education Administrative Specialist	1,2,3
Medical Director of Employee Health Services	2,3
Director of Programming and Operations	4
Translations Unit Supervisor	4
Deputy Director, Maintenance & Operations (Operations Services)	1,4
Deputy Director of Maintenance and Operations	1,4
Deputy Director, Maintenance & Operations (Planning, Standards)	1,4
Area Maintenance and Operations Director	4
Assistant Director, Central Facilities Services	4
Chief of Police	1,2,3

LOS ANGELES UNIFIED SCHOOL DISTRICT

EXHIBIT “B” (Continued)

Food Services Administrative Manager	4,5
Nutrition Services Manager	4
Cafeteria Equipment Services Manager	4
Food Production Manager	4
Reprographic Services Manager	4
Director of Information Systems	4
Personnel Director	4,5
Deputy Personnel Director	4,5
Personnel Services Manager	4
Director of Program Evaluation and Research	4
Chief Personnel Analyst	4
Director of Purchasing	2,3
Principal Procurement Officer	2,3
Director of Contracts Administration	2,3
Director of Materials Management	2,3
Buyer	2,3
Produce Buyer	4
Vendor Services Manager	4
Supervising Purchasing Services Coordinator	2,3
Purchasing Services Coordinator	2,3
Staff Development Coordinator (LA's BEST)	4
Deputy General Counsel	1,2,3
Assistant General Counsel	4

LOS ANGELES UNIFIED SCHOOL DISTRICT

EXHIBIT “B” (Continued)

Associate General Counsel	4
Transportation Planning Manager	4
Transportation Services Manager	4
Regional Transportation Manager	4
Truck Operations Manager	4
Fleet Maintenance Manager	4
Bond Oversight Committee Members	4
Consultants	6

Conflict of Interest Code
of the

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730)
by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notes and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements from all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

The Political Reform Act defines investment as follows:

"Investment" means any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership or other ownership interest, if the business entity or any parent, subsidiary or otherwise related business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under this title. No asset shall be deemed an investment unless its fair market value equals or exceeds one thousands dollars (\$1,000). The term "investment" does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, interest in a diversified mutual fund registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or a common trust fund which is created pursuant to Section 1564 of the Financial Code, or any bond other debt instrument issued by any government or government agency. Investments of an individual include pro rata share of investments of any business entity mutual fund or trust in which the individual or spouse owns directly, indirectly or beneficially, a 10 percent interest or greater.

According to the Political Reform Act, a business position is a position of director, officer, partner, trustee, employee, or any position of management in any organization or enterprise operated for profit, including but not limited to a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

EXHIBIT "A" (Continued)

CATEGORY 3

Persons in this category shall disclose all income and business positions.

The Political Reform Act defines income as follows:

"Income" means a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverage, loan forgiveness or payment of indebtedness received by the filer, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in the income of a spouse. Income also includes any outstanding loans. Income of an individual also includes a pro rata share of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10 percent interest or greater.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclose category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member of the Board of Education	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Business Services	1, 2, 3
Assistant Superintendent, Educational Services	1, 4
Assistant Superintendent, Human Resources	4
Administrator, Educational Services	4
Administrator, Human Resources	4
Director, Assessment and Evaluation	4
Director, Attendance and Welfare	4
Director, Construction, Maintenance & Operations	4
Director, Facilities Planning	4
Director, Fiscal Services	4
Director, Food Services	4
Coordinator, Targeted Instructional Improvement Grant	4
Director, Integrated Technology Services	4
Director, Purchasing	4
Director, Special Education	4
Director, Transportation	1, 4
Manager, Risk Management Safety	4

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

EXHIBIT "B" (Continued)

Designated Positions

Disclosure Categories

Chief of Security	4
Buyer	4
Consultants	5

Amended:

Conflict of Interest Code
of the

PUBLIC SOCIAL SERVICES, DEPARTMENT OF

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730)
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Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements from all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

PUBLIC SOCIAL SERVICES, DEPARTMENT OF

EXHIBIT "A"

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PUBLIC SOCIAL SERVICES, DEPARTMENT OF

EXHIBIT "A" (Continued)

CATEGORY 3

Persons in this category shall disclose all income and business positions.

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Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

PUBLIC SOCIAL SERVICES, DEPARTMENT OF
EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director of Public Social Services	1, 2, 3
Chief Deputy Director, Department of Public Social Services	1, 2, 3
Assistant Director of Public Social Services	1, 2, 3
Division Chief, Property Management and Benefit Issuance	1, 2, 3
Division Chief	2, 3
Budget and Fiscal Services Manager	2, 3
Human Services Administrator III, Property Management	1, 4
Human Services Liaison	2, 3
Chief, Inter-Governmental & Inter-Agency Relations	2, 3
Information Systems Manager II (Chief Information Officer)	1, 2, 3
Accounting Officer III	4
Human Services Administrator III	4
Administrative Services Manager III	4
Information Systems Supervisor III	4
Consultant	5

Amended: